

SMART GOALS

YOUR SENIOR PORTFOLIO

SPECIFIC

What is the desired result? (Who, What, When, Where, Why, and How)

RELEVANT

Is the goal in alignment with your overall project, mission, or strategy?

MEASURABLE

How can you quantify (numerically or descriptively) completion?
How can you measure Progress?

TIME-BOUND

What is the deadline? Is it realistic?

ACHIEVABLE

What skills are needed?
What Resources are needed?
Do you have the tools needed to achieve?

