

STATE 4-H EVENTS

Pick-Up/Drop-Off Authorization Form



To help keep all youth safe during Florida 4-H state events, participants are expected to arrive and depart during the scheduled check-in and check-out times.

- If unable to arrive during scheduled times, complete this form. Provide details of the late arrival or early departure. List all individuals authorized to transport your child.
- Send a completed form to the State 4-H Events Office 4hevents@ifas.ufl.edu BEFORE the event starts.
- Authorized Drivers – Only the adults listed on the form may pick up your child. A government-issued photo ID will be required.
- At the Event – Upon arrival or early departure, check in with the designated adult in charge and/or event coordinator.

Youth Information

Youth Name:

County:

Event Name:

Event Dates:

Parent/Guardian Request

☐ **Late Arrival**

Date & Time of Drop-Off:

Reason:

☐ **Early Pick-Up**

Date & Time of Pick-Up:

Reason:

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Authorized Driver Information

The following individuals are authorized to drop off and/or pick up my child outside of scheduled times. A government-issued photo ID will be required at the time of pick-up.

1. Name:

Relationship to Youth:

Phone:

2. Name:

Relationship to Youth:

Phone:

3. Name:

Relationship to Youth:

Phone:

Parent/Guardian Authorization

I acknowledge that I am requesting an exception to the scheduled arrival and/or departure times for this event. I authorize the above-named individuals to transport my child, and I release Florida 4-H/UF IFAS Extension from responsibility once my child is released to an authorized adult.

Signature of Parent/Guardian:

Printed Name:

Date:

Phone: