



**FLORIDA 4-H  
STATE COUNCIL**



**2025-2026**

# **FLORIDA 4-H STATE OFFICER CANDIDATE INFORMATION PACKET**

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## **ONLINE SUBMISSION LINK, APPLICATION COMPONENTS, & DEADLINES**

Applications will only be accepted through the online form. This can be accessed by clicking below.

A complete [State Officer Candidate Application \(ufl.qualtrics.com\)](https://ufl.qualtrics.com) contains the following components:

- Submitting the online form with the following:
  - Answering the essay question
  - Uploading your 4-H resume, campaign graphic, and headshot
  - Submitting your county 4-H professional's email
- County 4-H professional approval and recommendation

At the end of the candidate application, you will be given the option to fill out additional Executive Board related questions. This is used in the case that you do not become a state officer and would still like to be on Executive Board. If you fill this out, you will not need to submit a separate Executive Board application.

Application must be completed by July 1 at 11:59PM.

Your county 4-H professional must submit the form sent to them by July 11 at 11:59PM.



**FLORIDA 4-H**  
STATE COUNCIL

## STATE OFFICER CANDIDATE APPLICATION CHECKLIST: REQUIREMENTS OF CANDIDATES

Bylaws of the Constitution of the Florida 4-H Council

### ARTICLE II

Section 1. Nominees to fill the State Council offices shall be required to meet the following minimum requirements:

- a. Shall have been an active 4-H member for at least three years, including the current 4-H year.
- b. Shall be an officially seated voting delegate to the Council.
- c. Shall have approval from parent or legal guardian.
- d. Shall have approval from county 4-H professional.
- e. Shall have served and fulfilled all obligations as a member for at least one term (one 4-H year) on the State Executive Board and attended the required minimum of two State Executive Board weekends.
- f. A maximum of two persons per county shall be eligible to run for a state council office.
- Have read the officers' job duties and responsibilities outlined in the State 4-H Council [Constitution \(florida4h.org\)](#) and [Bylaws \(florida4h.org\)](#).
- Have read this Florida 4-H State Officer Candidate Information Packet in its entirety.
- Have submitted the State Officer Candidate application with the following components:
  - A 4-H resume
    - We encourage you to use the same resume as the Scholarship Application.
    - If you did not submit a Scholarship Application, go to pages 10-16 of [Scholarship Packet \(florida4h.org\)](#) or [What is a skills based resume? \(youtube.com\)](#).
    - Do NOT include your address, phone number, email, social media, or any other personal contact information.
  - A campaign graphic to illustrate your platform and the qualities voting delegates should know about you. More information on this later in this packet.
  - The following items/information for various promotional opportunities throughout the year:
    - Business-like headshot (clean, clear, put together, NOT a selfie)
    - Your 2-3 main projects in 4-H
    - Your favorite quote related to life or leadership
  - An answer to the following essay question:
    - What is motivating you to run for a state officer position?
  - Your county 4-H professional email
- Have county 4-H professional approval and recommendation.



## **INTRODUCTION TO STATE COUNCIL**

The State Council is the governance arm of the Florida 4-H Council, composed of two (2) voting delegates from each county that has paid its council dues.

The annual meeting of the State Council is held at Florida 4-H University; this is generally the only meeting during the 4-H year. During this meeting, the business of the Council is conducted and new officers are elected.

The State 4-H Council officers then represent the voice of youth on various statewide advisory boards, committees, and planning teams throughout the year.

## **INTRODUCTION TO STATE COUNCIL OFFICERS**

State Council officers consist of the President, Vice-President, Secretary, Treasurer, Reporter, Parliamentarian, Sergeant-At-Arms, and Historian. The first five (5) are elected by State Council voting delegates at their annual meeting during Florida 4-H University. The remaining three (3) are appointed by the incoming five (5) elected positions.

Interviews for the appointed positions occur after elections. The applicants are informed of the final decision after the interview process is complete.

The incoming State Council officer team of all eight (8) positions are inducted on Wednesday night of 4-H University.

## **INTRODUCTION TO EXECUTIVE BOARD**

The Executive Board is the programming arm of the Florida 4-H State Council, composed of eight (8) State Council officers, four (4) representatives per each of the 13 4-H districts, and up to thirty (30) Executive Board appointees.

They meet three (3) times a year (October, January, and April).

The Executive Board consists of eight (8) different committees. The events committees are: iLEAD, 4-H Legislature, and 4-H University. The standing committees are: Ambassador, Service, Ways & Means, Youth Leadership, and Constitution.

## TESTING EXECUTIVE BOARD STANDING WORKSHOPS

For the 2025-2026 4-H year, three of the standing committees (ambassador, service, and youth leadership) will be tested as **Executive Board standing workshops**. These workshops will take place during each Executive Board Weekend and are designed to provide a shared educational and skill-building experience for all Executive Board members.

- **Rationale:** The committees haven't been as impactful as decision-making bodies. What impact could we have if we trained Exec Board members at a higher level to take skills and experience back into their clubs, counties, and districts?
- **Topics:** Ambassador, Service, and Youth Leadership
- **Participation:** Members will choose a topic during First Executive Board and will participate in the workshop track for that same topic at each Executive Board Weekend.
- **Design & Facilitation:** Adult chairs will design each workshop and have two assigned officers to train for facilitating. The sessions will be co-facilitated between the youth and adults.

We are testing to see if this new structure allows Executive Board members to receive impactful hands-on experience in service, leadership, and advocacy of the 4-H program.

Two main questions that may come to mind right away are:

- What about Ways & Means?
  - The treasurer will take lead on Ways & Means
  - The officer team will plan and coordinate rather than a committee of Exec Board members
  - The treasurer can decide how they'd like to get input from members
  - The treasurer will recruit members to execute fundraisers during Exec Board weekends and additional events throughout the year
  - The treasurer will not be assigned a committee
  - During Exec Board weekends, they will focus on executing fundraisers and general support, like the president's current role
- What about service projects at Exec Board weekends and Month of Service?
  - The officer team will plan and coordinate rather than a committee of Exec Board members
  - The officer team can decide how they'd like to get input from members

There will be a more robust FAQ available to current Executive Board members in the Third Executive Board follow up email.



## **GENERAL RESPONSIBILITIES OF STATE COUNCIL OFFICERS**

1. Being a Florida 4-H State Council officer is a great honor. With this honor comes great responsibility. State officers are representatives of the Florida 4-H Program, and thus have a duty to be involved in all facets of the Florida 4-H Program, particularly the Florida 4-H Executive Board and Florida 4-H State Council.
2. Being a Florida 4-H State Council officer must be a high priority. With lots of competing priorities in one's life, officers must consider whether they are able to prioritize being an officer without stressing themselves mentally and physically.
3. An officer who cannot attend a mandatory event is responsible for notifying the 4-H president and the State Council advisor(s) as soon as they are aware. Approval of the absence is at the discretion of the advisor(s).
4. Officers will have the opportunity to participate in events as ambassadors of Florida 4-H. These are typically optional and attendance is at the discretion of each officer's individual needs and desires.
5. Transportation to any event is the responsibility of the officer and their family. If transportation is a barrier, officers and families are expected to communicate with their county 4-H professional(s) and State Council advisors. Transportation assistance is not guaranteed.
6. Officers will assist with the planning and implementation of Executive Board Weekends.
7. Officers will co-chair an Executive Board event committee.
8. In their role as committee co-chair, officers are expected to communicate with their co-chairs in preparation for their meetings at Executive Board and any other relevant meetings or events.
9. If missing an Executive Board Weekend is unavoidable, then an officer must communicate and coordinate with their co-chairs to make sure their responsibilities are covered. Missing more than one Executive Board Weekend may result in removal from office.
10. Virtual meetings or trainings may be called by the 4-H state president or advisor(s) at any time. Officers are expected to attend a majority of these meetings.
11. As the voice of 4-H'ers across the state, officers may be called upon to speak on behalf of the Florida 4-H program before a variety of audiences including local, district, state, and out-of-state events.
12. Officers are expected to communicate with their county 4-H professional(s) and adult volunteers about state officer activities as needed.
13. Officers will abide by the Florida 4-H Code of Conduct and Florida 4-H State Council Executive Board Code of Conduct.
14. An officer may be removed from their position at the discretion of the State Council advisor(s) and State Program Leader if they are unable to fulfill the duties and responsibilities listed throughout this packet.



## CALENDAR OF STATE OFFICER AND EXECUTIVE BOARD RELATED EVENTS

\*Mandatory

\*\*Mandatory if part of the planning committee for the event

\*\*\*Highly encouraged, not mandatory

### 2025

#### July

- 27\* Early Arrival at Florida 4-H University, Gainesville\*
- 28-31\* Florida 4-H University, Gainesville (MUST REGISTER BY JULY 9)\*
- 31\* Florida 4-H Hall of Fame Luncheon, Gainesville\*

#### July/August

- Jul 31-Aug 5\* Florida 4-H State Officer Training, 4-H Camp Cherry Lake - Madison\*

#### August

- 5\* State Officer Luncheon, Gainesville\*

#### September

- 18-21\*\*\* Southern Region Teen Leadership Conference, Tennessee\*\*\*

#### October

- 23\* Early Arrival at First Executive Board, 4-H Camp Cloverleaf - Lake Placid\*
- 24-26\* First Executive Board, 4-H Camp Cloverleaf - Lake Placid\*

### 2026

#### January

- 23-25\* Second Executive Board, 4-H Camp Cloverleaf-Lake Placid\*  
*Early arrival for officers at 1:00PM on Friday*
- 28\* Florida 4-H Day at the Capitol, Tallahassee\*

#### February

- 4-5\*\*\* State Fair, Opening Day, Tampa\*\*\*
- 5-16\*\*\* State Fair, Tampa\*\*\*

#### April

- 24-26\* Third Executive Board, 4-H Camp Timpooshee-Niceville\*  
*Early arrival for officers at 1:00PM*

#### June

- 4\*\* Early Arrival at iLEAD, Gainesville\*\*
- 5-7\*\* iLEAD: Intermediate Leadership Conference, Gainesville\*\*

#### June

- 21\*\* Early Arrival at Florida 4-H Legislature, Tallahassee\*\*
- 22-26\*\* Florida 4-H Legislature, Tallahassee\*\*

#### July

- 26\* Early Arrival at Florida 4-H University, Gainesville\*
- 27-30\* Florida 4-H University, Gainesville\*

All dates subject to change. Florida 4-H has the right to add/change events when needed.





## FINANCES & UNIFORM

### Estimated Financial Expenses

All registration and payments for events must go through the officer's respective county 4-H professional. At this time, we have funds to pay registration for First, Second, and Third Executive Board Weekends, and 4-H Day at the Capitol. Funding for these events are subject to change at the discretion of Florida 4-H. Check with your county 4-H professional to see if scholarships for other events are available and what the officer needs to do to obtain such scholarships. **Travel to and from the event is the responsibility of the officer and their family.** If transportation is a barrier, officers and families are expected to communicate with their county 4-H professional(s) and State Council advisors. Transportation assistance is not guaranteed.

### Uniform Requirements

The following will be provided by the Florida 4-H Foundation:

- Official Florida 4-H Green Blazer
- Green Short Sleeve Polo Shirt
- Name Tag

The following will need to be provided by the officer:

- White collared dress shirt
- Black tie
- Black and khaki dress pants or skirt
  - Skirt is to be knee length; if it has a slit, it can be no longer than 2"
- Black and brown dress belts
- Black dress shoes and brown/tan shoes (No boots, sandals, open-toed shoes, or tennis shoes)
  - Must be closed heel and toe; no more than 2" tall

### Officer Official Dress

- White collared dress shirt
- Black tie
- Official Florida 4-H Green Blazer
- Name Tag
- Black and dress pants or skirt
- Black dress shoes or black dress heels
- Black belt
- Black socks

### Officer Casual Dress

- Green Short Sleeve Polo Shirt
- Name Tag
- Khaki dress pants or skirt
- Brown belt
- Brown/tan shoes

## CAMPAIGNING

### Campaign Platform

- Your platform is the foundation of your campaign, showcasing your vision, priorities, and goals for serving Florida 4-H. It helps voting delegates understand your commitment and how you plan to work collaboratively within the larger Cooperative Extension system to make a positive impact.
- Be specific and intentional—set yourself up for success by focusing on goals that align with the broader direction of Florida 4-H and contribute meaningfully within the organization’s framework.
- Set goals that reflect what can be achieved within the scope of your role, recognizing that impactful change often requires collaboration with your team and the broader 4-H community.
- Seek input from peers, mentors, and advisors, and feel free to contact us for feedback or guidance as you refine your platform.
- Be open to adjustments. It's okay if your ideas evolve after becoming a state officer as you gain new insights and collaborate with your advisors and team.

### Campaign Graphic

- As part of the application process, candidates are asked to create ONE (1) cohesive graphic.
- This graphic will be likely be the first thing that voting delegates see about the candidates. It should highlight the candidate by speaking about their abilities and their platform that speaks to the impact they hope to have on Florida 4-H.
- This graphic can take the form of a flyer, brochure, infographic, PowerPoint, or magazine. Up to 10 digital or five (5) front and back printed pages are allowed as long as they follow a consistent color, font, and messaging scheme. Separate campaigning graphics with different messaging, colors, and fonts are not allowed within this one (1) graphic.
- Graphics must be uploaded within the State Officer Candidate Application on Qualtrics by the application deadline.
- One free and easy to use software is available through [canva.com](https://canva.com). Candidates can familiarize themselves with this software through the [Canva Design School \(canva.com\)](https://canva.com/design-school).
- These will be displayed online through a password protected section of the 4-H University webpage. The link and password will be sent to all county 4-H professionals to share with their voting delegates prior to 4-H University.

### Campaign Materials

- Materials to Consider for Campaigning
  - Fliers & banners
  - Yard signs (allowed outside of dorm)
  - Give away items with your name and desired position
- Forbidden Campaign Materials
  - Consumables (food, drink, etc.)
  - Stickers
  - T-shirts

## **CAMPAIGNING CONTINUED**

### **Campaign Materials Continued**

- Price Limit
  - Each candidate's total campaign budget, including in-kind donations, must not exceed \$200.
  - All materials—pre-existing, purchased, or donated—must be documented with receipts, researched prices, or signed letters from donors indicating approximate values.
  - A campaign finance report using the provided template must be submitted online before 4-H University begins.
  - Candidates exceeding this limit will be required to remove materials of their choice to comply with the budget cap.
- Rules for Hanging
  - Candidates are not allowed to hang any banners or posters on handrails, doors, painted walls, and most windows.
    - Brick surfaces may be used for posting signs.
    - In the dorm, candidates may use the bulletin boards, the windows in the first floor elevator lobby and the block windows in the stairwells.
  - Candidates may only use the painters tape provided by the event to hang items in the dorms. This tape will be provided upon arrival at 4-H University.
  - No signs are to be hung anywhere on campus except for the dorm area.
  - Candidates must take hanging items down immediately after elections.
  - It is extremely important that you use **ONLY** the painters tape provided by the event to hang items and you take these items down after they are no longer of use.
    - Standard tape and other methods of hanging can damage the paint and finishes in the residence halls.
    - Sometimes the prolonged use of painters tape can have the same effect, especially if under the sometimes extreme Florida summertime sun.
    - Any damage or required excessive cleaning reported by the University housing staff in this regard will be added to the final bill for our event and may result in the staff no longer allowing us to post campaign signs in the future.

### **Forbidden Campaign Actions**

- Using social media for campaigning. This is due to youth protection guidelines and potential barriers to equal access by all candidates.
- Directly contacting county extension offices and voting delegates.

### **Campaign Assistance**

- Candidates are allowed to recruit campaign assistance from fellow 4-H youth members.
- Campaigns are only to be conducted by 4-H youth members.
- Parents, volunteers, and 4-H professionals are not allowed to campaign.

### **Candidate Disqualification**

- In the case of a violation of campaign rules by the candidate or their campaign assistants, a candidate may be disqualified.
- The candidate is responsible for informing their campaign assistants of the rules.
- There will be one warning issued for any campaign violations.
- In the event of a second warning for any reason, the candidate will be disqualified.

# FLORIDA 4-H STATE OFFICER CANDIDATE PACKET 2025-2026

## ELECTION TIMELINE

Day	Date	Time (EST)	Description
Saturday	June 15	11:59pm	<b>Regular registration for 4-H University CLOSSES</b> <ul style="list-style-type: none"> <li>4-H Online; \$475 fee</li> </ul>
Monday	June 24	11:59pm	<b>Late registration for 4-H University CLOSSES</b> <ul style="list-style-type: none"> <li>4-H Online; \$500 fee</li> <li>No registrations accepted after this date</li> </ul>
Tuesday	July 1	11:59pm	<b>Applications due</b> <ul style="list-style-type: none"> <li>Submitted through on line form that can be accessed by clicking on the following link</li> <li><a href="https://ufl.qualtrics.com">State Officer Candidate Application (ufl.qualtrics.com)</a></li> </ul>
<b>4-H University</b> <i>Tentative - Make sure to confirm the schedule when you check-in</i>			
Sunday	July 27	2:00pm	<b>Early Arrival for 4-H University</b> <ul style="list-style-type: none"> <li>4-HU Committee, current officers, and officer candidates expected to arrive</li> </ul>
Sunday	July 27	3:30pm	<b>Officer Candidate Meeting</b> <ul style="list-style-type: none"> <li>Confirm campaign finance report submissions</li> <li>Discuss the upcoming week</li> </ul>
Monday	July 28	9:00am	<b>Put Out Campaign Materials</b> <ul style="list-style-type: none"> <li>Finish by 10AM for regular 4-HU arrival and check-in</li> </ul>
Monday	July 28	TBD	<b>State Council Meeting</b> <i>Nominations, Campaign Speeches, Town Hall Q+A</i> <ul style="list-style-type: none"> <li>Nominations from the floor are taken for all elected offices before any elections can take place.</li> <li>Each candidate will need to have another voting delegate nominate them for the office they are running for.</li> <li>For example: <ul style="list-style-type: none"> <li>President: "Nominations are now in order for the office of Secretary. Are there nominations for Secretary?"</li> <li>Voting Delegate: "John Doe from Osceola County, I would like to nominate Clare Clover for the office of Secretary."</li> <li>President: "Clare Clover do you accept this nomination?"</li> <li>Clare Clover: "I do."</li> </ul> </li> <li>Candidates will then deliver a campaign speech in which they will emphasize how they plan to have a positive impact on the Florida 4-H program and its members.</li> <li>Candidates running for President will have three minutes; all other offices will have two minutes.</li> </ul>

## ELECTIONS & TIMELINE CONTINUED

### Election Timeline Continued

Day	Date	Time (EST)	Description
Tuesday	July 29	2:15pm-5:15pm	<p><b>State Council Meeting</b>  <i>Impromptu Speeches &amp; Officer Elections</i></p> <ul style="list-style-type: none"> <li>During the impromptu speeches, the outgoing officers will ask a question to each candidate seeking their particular office. Each candidate will respond to the question.</li> <li>All candidates, except for presidential candidates, will have two (2) minutes to answer the question.</li> <li>The presidential candidates will have three (3) minutes to answer the question.</li> <li>Voting will take place through an online form utilizing preferential voting where all voters rank each position's candidates in descending order of who they'd prefer.</li> <li>During round 1: Ballots are organized by who received the 1st ranking for a position. <ul style="list-style-type: none"> <li>If a majority is reached by this, then winning candidates are confirmed.</li> <li>If a majority is not reached, then round 2 takes place.</li> </ul> </li> <li>During round 2: The candidate with the lowest number of 1st rankings is taken away. <ul style="list-style-type: none"> <li>The ballots with the removed candidate are then counted towards the candidate based of the 2nd ranking.</li> <li>If a majority is reached, then winning candidates are confirmed.</li> <li>If a majority is not reached, then rounds continue to take place.</li> </ul> </li> <li>Rounds will continue until a majority is reached. <ul style="list-style-type: none"> <li>Each subsequent round will consist of removing the candidate with the lowest number of votes and distributing the their ballots based off the next highest ranking.</li> </ul> </li> </ul>



## ELECTIONS & TIMELINE CONTINUED

### Election Timeline Continued

Day	Date	Time (EST)	Description
Wednesday	July 30	9:00am-12:00pm	<b>Appointed Officer Position Interviews</b> <ul style="list-style-type: none"> <li>Any candidate who does not win an elected position is eligible to interview for an appointed position.</li> <li>Interviews will be conducted by the five elected positions and advisor(s).</li> <li>Candidates should be prepared for a 15 minute interview that allows the elected officers to gain an understanding of which appointed position they would like to have and what would make them successful in that position.</li> </ul>
Wednesday	July 30	2:00pm-5:00pm	<b>Awards Banquet Rehearsal</b> <i>Officer Installation Practice</i> <ul style="list-style-type: none"> <li>4-HU committee members, incoming officers, and outgoing officers will run through the scripts and staging for the awards banquet.</li> </ul>
Wednesday	July 30	7:30pm-9:30pm	<b>Youth Awards Banquet</b> <ul style="list-style-type: none"> <li>Officer installation will take place with incoming and outgoing state officers.</li> <li>Incoming secretary will announce the Chris Allen Secretary's Award to the outgoing secretary.</li> <li>Both outgoing and incoming presidents will give their speeches.</li> </ul>
Thursday	July 31	11:30am-1:30pm	<b>Hall of Fame Luncheon and Induction</b> <ul style="list-style-type: none"> <li>Incoming and outgoing officers will have the opportunity to network and connect with administration and stakeholders</li> </ul>
Thursday	July 31	2:00pm	<b>Leave for State Officer Training</b> <ul style="list-style-type: none"> <li>All training is mandatory.</li> <li>More information to be provided as we get closer.</li> </ul>







*Please attach documentation for each item to this report.*

**Donated** = receipts or signed letter from donor stating value

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## FLORIDA 4-H STATE OFFICER CANDIDATE APPLICATION

Application due July 1 by 11:59PM

Completing this application includes:

- Filling out your contact information
- Completing the essay question
- Uploading your 4-H resume
- Uploading your campaign graphic
- Uploading your headshot
- Filling out contact information for your county 4-H professional
- Including signatures from you and your parent/guardian

Your county 4-H professional will receive an email with all the information they need after you submit your application.

Approval and recommendation submitted by your county 4-H professional is due July 11 by 11:59PM.

At the end of the candidate application, you will be given the option to submit an Executive Board application as well.

You can find all the information you need related to this application and becoming a State Officer Candidate at Becoming a State Officer Candidate ([florida4h.org](http://florida4h.org)).

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Applicant First Name

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Applicant Last Name

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Applicant County/Tribe

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Applicant Email

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Confirm Applicant Email

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Applicant Phone Number

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Parent/Guardian Email

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Confirm Parent/Guardian Email

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Which Florida 4-H State Council officer position are you interested in applying for? (Click One)

- ☐ President
- ☐ Vice-President
- ☐ Secretary
- ☐ Treasurer
- ☐ Reporter
- 

For those not elected, an appointed position will be considered. Rank the following appointed positions in preference order:

- \_\_\_\_\_ Parliamentarian
- \_\_\_\_\_ Sergeant at Arms
- \_\_\_\_\_ Historian
- \_\_\_\_\_ Not Interested in Appointed Position
- 

#### 4-H Resume

We encourage you to use the same resume as the Scholarship Application. If you did not submit a Scholarship Application, go to pages 10-16 of [Scholarship Packet \(florida4h.org\)](#) or [What is a skills based resume? \(youtube.com\)](#).

Do NOT include your address, phone number, email, social media, or any other personal contact information.

Please upload your 4-H resume as a PDF. Make sure the file name follows the format of LastName-FirstName\_County\_PositionYou'reRunningFor\_Resume

(Ex: Clover-Chrystal\_Levy\_Reporter\_Resume)

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### Campaign Graphic

Upload a campaign graphic that will be sent to all voting delegates prior to 4-H University. This is your chance to make a first impression.

Please upload your campaign graphic. Guidelines for this graphic and other campaigning pieces can be found in the State Officer Candidate Information Packet.

Make sure the file name follows the format of LastName-FirstName\_County\_PositionYou'reRunningFor\_Graphic (Ex: Clover-Chrystal\_Levy\_Reporter\_Graphic)

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### Business-like Headshot

Please upload a clean, clear, and put together headshot; not a selfie. This will be used throughout the year for various promotional opportunities.

Make sure the file name follows the format of LastName-FirstName\_County\_PositionYou'reRunningFor\_Headshot (Ex: Clover-Chrystal\_Levy\_Reporter\_Headshot)

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What are 2-3 of your main projects in 4-H?

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What is one of your favorite quotes related to life or leadership?

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What is motivating you to run for a state officer position? This will be posted alongside your resume and campaign graphic to give delegates some more insight into your platform.

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#### 4-H Professional Approval

Once you submit this application, your 4-H professional will receive an email at the address you list below. Please make sure that spelling is correct. They will not receive an email if spelling is incorrect.

If your county 4-H professional is related to you, please have another 4-H professional submit on their behalf.

Their responses are due July 17 by 11:59PM. You will receive a confirmation email once your contact has submitted their recommendation.

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4-H Professional (Faculty/Staff ex: 4-H Agent, 4-H Program Assistant, County Extension Director)

☐ First Name \_\_\_\_\_

☐ Last Name \_\_\_\_\_

☐ Email \_\_\_\_\_

☐ Confirm Email \_\_\_\_\_



### Statement by Member

I have read and understand the guidelines set forth in the Florida 4-H State Officer Candidate Packet, Participation Form (4-H Code of Conduct), and The Constitution and Bylaws of the Florida 4-H State Council. I personally prepared this application and it is true to the best of my knowledge. I am willing to conduct myself to the highest standard level expected for a Florida 4-H State Officer.

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### Approval of this Application

As parent/guardian, I am giving my permission and will support my child in fulfilling their Florida 4-H State Council Officer responsibilities if they are elected or appointed by their peers.

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In the case you do not become a state officer, do you wish to be on Executive Board as either a district delegate or appointed position? If you fill this out, you will not need to submit a separate Executive Board application.

- ☐ Yes (you will be taken to the essay questions for that application and will not need to fill out a separate one; this full application will be submitted upon finishing those questions)
- ☐ No (this application will be submitted with no further action needed)

*Skip To: End of Survey If In the case you do not become a state officer, do you wish to be on Executive Board as either a d... = No (this application will be submitted with no further action needed)*

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### Start of Block: Executive Board Supplement for State Officer App

Q20 Please Choose One:

- ☐ I am one of my district's four (4) elected delegates.
- ☐ I am applying to be an Executive Board Appointee.
-

Q21 Will you be graduating senior this coming 4-H year?

☐ Yes

☐ No

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Essay Questions We encourage you to put thought and detail into these answers. These are primary factors in determining your selection. In lieu of an interview, treat these answers as your opportunity to make your case on why you should be selected as an Executive Board member.

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What impact do you hope to have on the Florida 4-H program by being a member of the Executive Board?

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What strengths do you have? How will you use your strengths to contribute to the work of your Executive Board committees?

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Rank the following Event Committees by which you prefer to work on:

\_\_\_\_\_ iLEAD: Intermediate Leadership Conference

\_\_\_\_\_ 4-H Legislature

\_\_\_\_\_ 4-H University

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OPTIONAL: If you would like, provide any additional explanation for your rankings. This information is only to assist in committee assignments and will not affect your eligibility for Executive Board membership.

For example, if you are indifferent between your top two choices, but definitely don't want your third choice; or if you are extremely passionate about one particular committee, elaborate on that.

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Q27 Are you a returning Executive Board Member?

☐ Yes

☐ No

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*Display this question:*

*If Are you a returning Executive Board Member? = Yes*

Q28 Which Executive Board committees have you served on in the past?

- ☐ 4-H Day at the Capitol & Constitution
- ☐ iLEAD: Intermediate Leadership Conference
- ☐ 4-H Legislature
- ☐ 4-H University
- ☐ Communication and Council Support (CCS)
- ☐ Ambassador
- ☐ Service
- ☐ Ways & Means
- ☐ Youth Leadership

*Display this question:*

*If Are you a returning Executive Board Member? = Yes*

How will you build off your previous Executive Board experience to continue contributing to the success of Florida 4-H?

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### Member's Agreement Statement

I have read and understand the guidelines set forth in the Florida State 4-H Council Executive Board Packet, Participation Form (code of conduct), and the Constitution and Bylaws of the Florida 4-H Council.

I am willing to devote the time required and remain active in my club, county and district 4-H program, as well as maintain an acceptable academic standard (set by my parents) in school during my service as an Executive Board member.

I will attend the Executive Board Weekends (Oct, Jan, & Apr).

Furthermore, I am willing to conduct myself to the highest standard level expected for a State 4- H Council Executive Board member.

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### Parent/Guardian Agreement Statement

As parent/guardian, I will support my child in fulfilling their Executive Board responsibilities.

I am willing to pay or secure a sponsor to cover the estimated costs of the three Executive Board meetings and the state event that they are assigned. If I choose to solicit sponsors, I will visit with my local 4-H professional before making donor contacts.

I am willing to secure transportation for my child to ensure that they get to their required events. I have read and understand the guidelines set forth in the Florida State 4-H Council Executive Board Packet, Participation Form (code of conduct), and the Constitution and Bylaws of the Florida 4-H Council.



## FLORIDA 4-H STATE OFFICER CANDIDATE APPROVAL & RECOMMENDATION FORM

**Please submit this form by July 11 at 11:59PM.**

Thank you for assisting with this effort. We appreciate your help in learning more about the suitability and abilities of this officer candidate. Your comments will be confidential and will not be shared with the 4-H member. It is your decision to provide the candidate with a copy of these remarks.

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Your Name

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Your Email

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Confirm Your Email

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Applicant First Name

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Applicant Last Name

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Applicant Email

\_\_\_\_\_

Confirm Applicant Email

\_\_\_\_\_

Parent/Guardian Email

\_\_\_\_\_

Confirm Parent/Guardian Email

\_\_\_\_\_

Is this applicant one of the two officially seated voting delegates for the county?

*A candidate must be an officially seated voting delegate to be a state officer candidate.*

☐ Yes

☐ No

Do you approve and consent to this 4-H member's application to be a 4-H State Council Officer?

☐ Yes

☐ No

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Did this applicant include an Executive Board application within their state officer application?

☐ Yes

☐ No

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Do you approve and consent to this 4-H member's application to be an Executive Board member?

☐ Yes

☐ No

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Which of the following describes your 4-H'ers Executive Board application?

- ☐ They are one of your district's four elected delegates
- ☐ They are applying to be an Executive Board appointee

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**Rank the 4-H member based on your knowledge of their abilities in the following areas.**

This information is critical when rounding out the state officer team with our appointed positions. 5s across the board as a teenager isn't realistic and we don't expect that. This alone will not be the deciding factor, but your honesty is key to our success as a state officer team.

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**1** - skill not apparent/poor; **2** - very little experience/below average; **3** - some experience or potential/average; **4** - very experienced/above average; **5** - master/exceptional **Not Applicable** - no knowledge/have had little interaction

	Not Applicable					
	0	1	2	3	4	5
Leadership						
Organization						
Self-Motivation						
Follow Through						
Teamwork						
Critical Thinking						
Maturity						
Cooperativeness						
Sensitivity Towards Others						
Energy and Enthusiasm						
Confidence						
Ability to Handle Emergencies/Stress						
Self-Discipline						
Accepting Advice and Guidance						

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**Please provide any additional comments you'd like to about the candidate.**

**(NO RECOMMENDATION LETTER NEEDED)**

This is your space to give more context to your rankings above. If they are lower in a quality, then have you seen growth elsewhere and know that they are capable of growth in this area too? If you ranked the high in a quality, what stands out to you that makes that ranking so high?

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